

## Colaiste na Mi, Book Rental Scheme- About

*This page outlines key information relating to the Book Rental Scheme. Please refer to the Book Rental Policy for a detailed explanation of the scheme.*

### Background

The Book Rental Scheme was set up in Coláiste Na Mí by the Board of Management in 2017, whereby, for a nominal annual charge, textbooks and e-books are provided for each student. This has proven to be a major cost saving for parents in view of the ever-increasing costs of school life. To assist parents with the cost of each child's education, our Book Rental Scheme lets parents/guardians rent all required books every year that the student is in our school.

It is the policy of Coláiste na Mí to establish and maintain a book rental scheme, which is fair and equitable for all. All students are facilitated to have textbooks at minimum expense to their parents. Teaching and learning is further enhanced by offering both textbooks and e-books where possible.

### What is the Colaiste Na Mi Book Rental Scheme?

The Colaiste Na Mi Book Rental Scheme means that the school will purchase all textbooks for the students, and parents pay a rental charge to the school each year for the use of these books. It also includes access to online textbooks and resources for use in the classroom.

### Who owns the books?

The school always remains the owner of all books.

### What is the cost and when do I have to pay?

Fees per student for academic year 2020/2021 are as follows.

<b>Book Rental fee for Parents</b>	<b>Average cost of textbooks and e-books</b>
1 <sup>st</sup> year: €125 (inclusive of €50 deposit)	Junior Cycle = €450
2 <sup>nd</sup> year: €75	
3 <sup>rd</sup> year €0	
4 <sup>th</sup> year €0	
5 <sup>th</sup> year: €160	Senior Cycle = €280

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6 <sup>th</sup> year €0	
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This is an extremely modest request compared to the overall cost of purchasing books individually. This is significantly cheaper than buying the schoolbooks that your child will require for the year. The Book Rental Fee will be charged in the month of May prior to the start of the school year in September. This is to allow enough time to purchase all books required for the new school year and is aimed at spreading costs for parents to avoid the big ‘September Spend’.

Please note that the annual fee may increase but this Policy will be updated to state any possible changes and the reasons why. Typically, a Junior Cycle student would save around €250 on average over three years, and Leaving Certificate students save over €120 on average, compared to purchasing textbooks and e-books independently.

### Is there a Rental Deposit?

Yes. There is a once-off €50 deposit payable for each student when they join the school, to ensure the safe return of the books. This deposit will be used to replace and lost/damaged books if necessary. It will carry forward from year to year. If part of the deposit is be used to replace a lost/damaged book, the deposit must be restored to the full €50 prior to the next year. The deposit will be refunded upon request when your child leaves CNM.

### What are the benefits to having a Book Rental Scheme?

There are many benefits for both parents and pupils; the scheme will greatly reduce the amount of money spent by parents/guardians each year on books.

Parents do not have to worry about buying books.

All schoolbooks will be provided by the school on the first day of the year.

As the school is buying in bulk, there will be a significant discount on price.

All students will have access to a much wider range of textbooks, as the school will purchase additional class texts.

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Teachers are not limited to covering all material in one book, but rather are free to choose the best and most appropriate material from a wide range of texts.

The back to school costs for parents are spread more evenly throughout the year.

### Is the Book Rental Scheme for all students?

Yes. CNM operates the Book Rental Scheme for all pupils in the school. If a student were not to participate in the scheme, then parents/guardians would have to purchase all books that their child will use in class. This would be hugely costly for parents.

### Will the school be buying new books each year?

The school will need to replace sub-standard / damaged books each year with new books.

The school will purchase additional books annually to provide a wider range of resources for our pupils.

### How much is charged if a book is damaged or lost?

A certain amount of acceptable wear and tear is accepted. However, if a book is damaged and deemed unsuitable to remain in the Book Rental Scheme, that book will have to be replaced by the parent/guardian. Furthermore, any lost books will have to be replaced. We will not be able to provide photocopies of the book. Any books that have been lost or damaged must be replaced by the parent within five days.

### What happens if I cannot pay the Fee in one go?

If you wish to pay the Fee in installments, please let us know and we will be glad to accommodate you. However, you must let the school know as soon as possible otherwise books/resources/materials may not be ordered for your child so you may not be included in the Book Rental Scheme for the following year and we will not be able to provide photocopies. Installments can be made over the summer months (June, July, August) but must be completed by the first day of the new school year.

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### What happens if I do not pay the Fee?

If you do not pay the fee by the given date in May, your child will not have any books ordered for September and will not be given any books/resources/materials on the first day of the new school year. We will not be able to provide photocopies.

### What happens if I don't want to take part in this Scheme?

As we will only ever have enough books/resources/materials for students whose parents/guardians sign up to this Scheme, if you choose not to take part then you will have to buy all the books/resources/materials your child will need yourself. We are not able to provide photocopies.

### What happens if my child leaves a book/books at home/in a friend or family member's home/after school?

If you are taking part in the Scheme, then this will be handled with sensitivity by the teacher – just get the book/books back as soon as possible. However, if we do not hear from you and if the book or books are still missing after five working days, they will have to be replaced, either from the deposit or at the cost of the parent/Guardian, whichever is applicable.

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### Book lists

#### Leaving Certificate

SUBJECT	TITLE	PUBLISHER/AUTHOR
Irish	Fiuntas Nua (HL)	Edco
	Fuinneamh Nua (OL)	Edco
English	New Explorations	Gill
	Expression	Forum
Maths	Active Maths 3 (OL)	Folens
	Effective Maths 1 (HL)	CJ Fallon
	Effective Maths 2 (HL)	CJ Fallon
French	Mosaique	Edco
	Bien Dit	Edco
Spanish	Espanol en Accion	Folens
	El Espanol Bien Hablado	Folens
History	Modern Europe	Gill
	Modern Ireland	Gill
Geography	Horizons Book 1	Folens
	Horizons Book 2	Folens
Home Ec	Complete Home Ec	Educate.ie
Business	It's the Business	Edco
Art	Appreciating Art	Gill
Construction	Construction Technology	Gill
Biology	Biology Plus	Edco
Economics	Positive Economics	Edco
Accounting	Accounting for senior cycle	Edco
DCG	Graphics in design and communication	Gill
Chemistry	Chemistry Live	Folens
Music	Music Workbook Course B	Folens

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Physics	Physics Plus	Edco
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### Junior Certificate

<b>SUBJECT</b>	<b>TITLE</b>	<b>PUBLISHER/AUTHOR</b>
Irish	Cinnté	Edco
English	Kingdom	Educate.ie
Maths	Text and tests	Folens
French	Bienvenue en France	Folens
Spanish	Aprendemos	Folens
History	Time Bound	Folens
Geography	Real World Geography	Folens
SPHE	My Life	Folens
Home Ec	At Home	Educate.ie
Science	Exploring Science	Edco
Business	Time for Business	Edco
Woodwork	Wood technology	Edco
Graphics	Discovering Graphics	Folens
Music	Sounds good	Edco