



11/03/2020

Dear Parent/Guardian,

I appreciate the concerns of parents at this time in light of current developments nationally with COVID-19. I want to reassure you that I am in constant communication with the HSE and Dept. of Education as my priority is to keep you as well informed as I can. Coláiste na Mi will remain open as we can only close if instructed to do so by the HSE and Dept. of Education. In the meantime, we have taken suitable measure to support the health and safety of our staff and students which include;

- COVID-19 Public Health Advice Notice displayed prominently around the school.
- HSE/HPSC Hand Hygiene protection notices displayed prominently around the school.
- Hand Hygiene been discussed with all students in classes.
- Covid-19 Public Health Advice Notice been sent to all staff and parents of students.
- Text to parent with relevant HSE link.
- Twitter and Website used to put up information from the HSE.
- Hand hygiene sanitisers are present in all student toilets.

It is imperative that parents have informed the school of any change of address and/or phone number. If you have not been receiving text messages, please contact the school.

To prepare for any possible school closures we have had a meeting with all teachers of 3rd year and 6th year students to specifically discuss contingency plans in each subject area.

Teachers of exam classes are currently preparing students by;

- Prioritising their teaching time with them.
- Getting materials ready for students both online and copies.
- Ensuring their Virtual Learning Environment is current in terms of materials on it.
- Checking all students have access.
- Creating collaborative communication on One Note.
- Communicating to students in each subject the best way to contact each teacher.
- Ensuring revision plans are in place.

I would like to take this opportunity to thank you for your support at this time and again reassure you that our students are our priority and we will continue to inform you of any further developments.

Kind regards,

Patrick Carr
Principal